



THE 10th SARAWAK CHIEF MINISTER'S ENVIRONMENTAL AWARD 2021/2022

Theme :

Redefining Sustainability in Environmental Stewardship



MUDeNR
Ministry of Natural Resources
and Urban Development
Sarawak

EPU
Economic Planning Unit
Sarawak

MPHLG
Ministry of Public Health, Housing
and Local Government Sarawak

MINTRED
Ministry of International Trade, Industry and
Investment Sarawak



DOSH
Department of Occupational
Safety and Health Sarawak





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THE 10th SARAWAK CHIEF MINISTER'S ENVIRONMENTAL AWARD 2021/2022

1.0 INTRODUCTION

This prestigious Sarawak Chief Minister's Environmental Award (CMEA) aims to recognise the environmental effort and commitment of all levels of society in the State. Participants include industries, local authorities, government sectors, teams/individuals, eateries and food outlets, demonstrating exemplary environmental protection stewardship.

2.0 OBJECTIVES OF THE AWARD

The main objectives of the CMEA are :

- a) To empower and inculcate positive attitude, raise awareness on environmental sustainability;
- b) To reinforce the concept of environmental sustainability is everyone's business;
- c) To provide organisations with the opportunity of an independent evaluation of their environmental commitment, management and performance; and
- d) To recognise all those who have contributed significantly to environmental sustainability.

3.0 THEME

The 10th CMEA's theme is **"Redefining Sustainability in Environmental Stewardship"**.

Environmental stewardship is the responsibility for environmental quality shared by all those whose actions affect the environment. It has been the theme of CMEA from the 7th CMEA with "Environmental Stewardship begins with Me", 8th CMEA: Nurturing Environmental Stewardship and 9th CMEA "Enhancing Environmental Stewardship".

The essence of environmental stewardship is relevant as it is an important calling to inculcate a deeper sense of responsibility within every individual and organisation. It emphasizes the need for continuous effort in upholding duties and responsibilities to protect and preserve the environment. Aside from its utility as a concept which directs individual and collective actions, environmental stewardship is also a concept which serves to guide the actions of governance.

As environmental sustainability is an integral part of Sarawak development initiatives, it is our collective duty to ensure a clean and healthy environment for the future generation. The target is to ensure sustainable economic activities through the adoption of new technologies and innovation, continuation of environmentally sound practices such as greening efforts, and improved enforcement of regulatory frameworks. We envision that by 2030, Sarawak will be a thriving society driven by data and innovation where everyone enjoys economic prosperity, social inclusivity, and sustainable environment.

Moving forward, after a decade of CMEA establishment, we decided to choose the theme *Redefining Sustainability in Environmental Stewardship*.

Redefining Sustainability brings forth the elements of sustainability in CMEA components such as inclusiveness where the participation has been extended to wider and more diverse groups compared to before.



The theme of redefining sustainability in environmental stewardship reflects the new approach of evaluating and incorporating sustainability elements in the CMEA components and assessments. The paradigm shift aims to redefine sustainability as the core of environmental stewardship. This is very much aligned to the world movement in realising the SDG2030 as well as facilitating the national and local agenda.

A sustainable future for all is the desired goal for the whole world. As such, redefining sustainability in environmental stewardship brings the essence of the future perspective to the individual/organisation who subscribe to “environmental stewardship” in order to rethink the element of sustainability and create concrete policies and impactful practices in their environmental management system.

Environmental stewardship refers to the individual and collective responsibility to protect and preserve the environment for the present and future generations. Through responsible use and management of actual and potential impacts on the natural environment based on cooperative mechanisms, environmental stewardship takes into account the interests and legitimate rights of others on a fair and equitable basis. An important lesson from the effort to implement sustainability shows that environmental, socioeconomic, and health issues are interconnected; thus, for any sustainability plan to be effective, it needs to be multi-faceted and holistic. It is hoped that the theme for the 10th CMEA will be able to escalate the importance of a sustainable environmental stewardship for the nation's sustainable development.

4.0 PARTICIPATION IN THE AWARD

By taking part in the Award:

- i) organisations will receive technical guidance on environmental related matters affecting and impacting their business;
- ii) the organisation will receive a free consultation and advice on related environmental laws and their compliance;
- iii) management and staff of an organisation will have a better understanding of environmental issues;
- iv) the organisation will demonstrate to all parties (for example, their customers, suppliers, regulatory bodies) their commitment to environmental performance; and
- v) Finalists will receive independent assessments of their environmental performance, and the winners will, of course, enjoy the prestige associated with CMEA Award holders.

5.0 AWARD CATEGORIES

Participation is opened to all industries, local authorities, government sectors, teams/individuals, eateries and food outlets and divided into different categories to ensure a level playing field and eliminate disparate comparison between sectors. The five (5) main award categories and 12 sub-categories for the 10th CMEA are in Figure 1.



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AWARD CATEGORIES

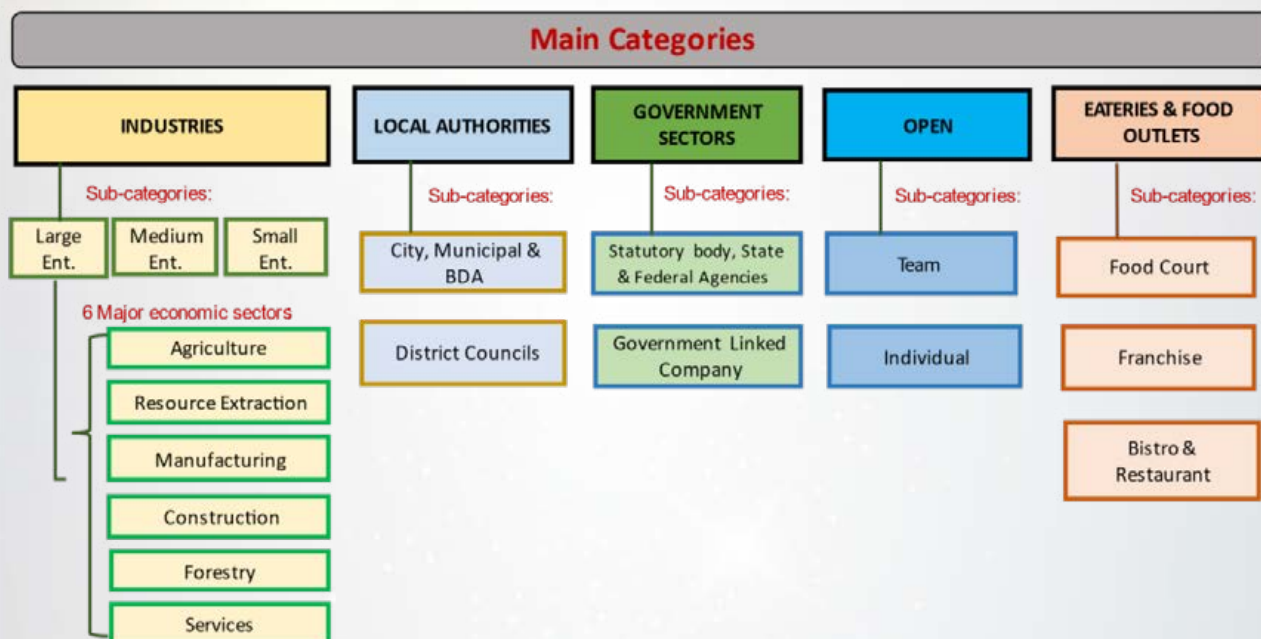


Figure 1: The five (5) main award categories and 12 sub-categories for the 10th CMEA

Industry categories are divided into the six (6) main economic sectors following the State's Post Covid Development Strategy 2030 (PCDS 2030) and National Economic Definitions. These sectors and their activities can be seen in Table 1.

Table 1: Main Six (6) Economic Sectors and their Activities in the Industry Categories

No.	Main Economic Sector	Activities (not limited to the following)
1	Agriculture	Oil palm plantation, Rice cultivation, Rubber, Pineapple, Aquaculture
2	Resources Extraction	Mining, Quarry, Logging, Oil & Gas
3	Manufacturing	Plastic, Oil palm mill, Sawmill, Mineral manufacturing (e.g. coal), Metal (e.g. aluminium, copper), Chemical (e.g. fertiliser, petrochemical), Food & beverage, Electric & electronic, Cement, etc
4	Construction	Realty – (e.g. residential area, commercial buildings, institutions, schools, hospitals) Infrastructure – (e.g. road, bridge, jetty)
5	Forestry	Forest plantations
6	Services	Water supply, Electricity Supply, Transportation (land, water, air), Port, Hotel, Petrol Station Waste management (e.g. wastewater, sludge, use tyres, electronic waste, scheduled waste, metal)



1) The sub-categories for industries are defined as :

a. Large Enterprise (LE):

- i) Manufacturing, Manufacturing-Related Services and Agro-Based Industries
 - *An enterprise with full-time employees exceeding 200 people and with an annual sales turnover exceeding RM50 million (including petroleum products).*
- ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
 - *An enterprise with full-time employees exceeding 75 people and with an annual sales turnover exceeding RM20 million.*

b. Medium Enterprise (ME):

- i) Manufacturing, Manufacturing-Related Services and Agro-Based Industries
 - *An enterprise with full-time employees of between 75 to 200 people or with an annual sales turnover of between RM15 million and RM50 million.*
- ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
 - *An enterprise with full-time employees of between 30 to 75 people or with an annual sales turnover of between RM3 million to RM20 million.*

c. Small Enterprise (SE):

- i) Manufacturing, Manufacturing-Related Services and Agro-Based Industries
 - *An enterprise with full-time employees of between 5 and less than 75 people or with an annual sales turnover of between RM300,000 and less than RM15 million.*
- ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
 - *An enterprise with full-time employees of between 5 and less than 30 people or with an annual sales turnover of between RM300,000 and less than RM3 million.*

2) Sub-categories for Local Authorities :

- a) City, Municipal and BDA
- b) District Councils

3) Sub-categories for Government Sectors :

- a) Statutory Body, State and Federal Agencies
- b) Government Linked Company

4) Sub-categories for Open :

- a) Team
- b) Individual

5) Sub-categories for Eateries and Food Outlets :

- a) Food Court
- b) Franchise
- c) Bistro & Restaurant



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6.0 WINNERS' BENEFITS

Recipients of the Chief Minister's Environmental Award will receive the following :

- A trophy and Certificate of Achievement for Champion for each respective main category based on the assessment among the Gold Award winner on :
X-Factor/ Special Project
Innovation (creativity)
Impact (High impact Environmental Sustainability)
- A trophy and Certificate of Achievement for Gold Award winner;
- A plaque and Certificate of Achievement for Merit Award winner;
- Eligibility to use the Award's logo for publicity purposes with no expiry timeframe;
- Recognition as an exemplary organisation committed to environmental protection; and
- There is a 50% discount for course fees for one environmental protection/awareness programme organised by the NREB for two (2) persons. This discount is valid for two (2) years following the Award (Champion and Gold winners).

7.0 ASSESSMENT OF AWARD ENTRIES

The assessment for the 10th CMEA is to be carried out in two stages, as seen in Table 2.

Table 2: Stage 1 and Stage 2 of the Category Assessments

Categories	Stage 1	Stage 2
Industries	Submission of Self-Evaluated Environmental Performance Report (SeEPR)	On-site Assessment
Local Authorities	Submission of Self-Evaluated Environmental Performance Report (SeEPR)	On-site Assessment
Government Sectors	Submission of Self-Evaluated Environmental Performance Report (SeEPR)	On-site Assessment
Open	Submission of Self-Evaluated Environmental Performance Report (SeEPR)	No on-site assessment. Based on the evidence attached.
Eateries and Food Outlets	Nominated by Local Authorities	On-site Assessment



7.1 STAGE 1: Assessment of Submissions

Submission of the *Self-Evaluated Environmental Performance Report* (SeEPR) by the participating organisations are within the main categories of industries, local authorities, open and government sectors. The reports are evaluated against a set of criteria drawn up by the Technical Committee cum Panel of Judge, and only the shortlisted participants will proceed to Stage 2.

The reports must be submitted online (soft copy) and one hard copy for assessment. The format guidelines of the reports require the organisation to provide information in 5 main areas aligned to the Environmental Management Systems such as MS ISO 14001. These are:

- a. **COMMITMENT AND POLICY**
 - i. Company's environmental policy
- b. **PLANNING**
 - i. Environmental aspects
 - ii. Legal and other requirements
 - iii. Environmental management programmes
- c. **IMPLEMENTATION OF ENVIRONMENTAL MANAGEMENT PLAN (EMP)**
 - i. Structure and responsibilities
 - ii. Training, awareness and competence
 - iii. Emergency preparedness and response
- d. **MEASUREMENTS AND EVALUATION**
 - i. Monitoring and measurement of the environmental programmes
- e. **REVIEW AND IMPROVEMENT**
 - i. Management review

❖ Please refer to the Self-Evaluated Environmental Performance Report and Entry Form format as Appendix A and Appendix B, respectively, or the softcopy at <https://shorturl.at/EJOQS>.

7.2 STAGE 2: On-Site Assessment for Shortlisted Participants

The Technical Committee consists of a panel of judges who will visit the sites of shortlisted participants (categories of industries, local authorities, government sectors, eateries and food outlets). They shall verify the information provided in the reports and obtain a first-hand understanding of the implementation of its environmental management performance and commitment. In addition, they will assess the accuracy of the written submission (provided at Stage 1) by inspecting the site and conducting interviews with random personnel.

The assessment for the open categories will be based on the evidence attached, and no on-site assessment will be conducted.

The Award will run at the highest possible professional standard. A confidential assessment report of each site will then be produced based on this site assessment. All submissions to the Award organisers and any additional information provided by the applicant's organisation are **treated in the strictest confidence and will not be divulged to any third party.**

The Award Organizing Committee will consider their decision after receiving the findings and recommendations of the Panel of Judges.



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8.0 FOCAL PERSONS

The focal person(s) for each sector/ category and their contacts are in Table 3.

Table 3: Focal Persons for Each Sector/ Category and Their Contacts

No	SECTORS / CATEGORIES	FOCAL PERSON	EMAIL & CONTACT NO.
1.	Agriculture	Timohty Abet (NREB)	timohtya@nreb.gov.my / 082-319518
2.	Forestry	Edmund MacMiller (NREB)	edmundmc@nreb.gov.my / 082-312731
3.	Quarry & Mining (Sand, Mineral & Coal)	Mary Magdalen (NREB)	maryml@nreb.gov.my / 082-319534
4.	Oil and Gas	Mohamad Zaihan Bin Lek (DOE) Abang Zaharuddin Abang Mok (DOE)	zaihan@doe.gov.my / ruddin@doe.gov.my / 082-482535
5.	Hydro Power	Penny Sumok (NREB)	pennys@nreb.gov.my / 082-311505
6.	Manufacturing	Charlie Sibab (DOE) Shirley Alik (DOE)	charlie@doe.gov.my / shirley@doe.gov.my / 082-482535
7.	Construction – Realty	Weety Martin (NREB)	weetytm@nreb.gov.my / 082-319540
8.	– Infrastructure	Mitchel Bay Samuel (NREB)	mitchelbs@nreb.gov.my / 082-319545
9.	Port Services & Water Supply	Manaffery Madhan (NREB)	manaf@nreb.gov.my / 082-319528
10.	Waste Management & Recycling	Sharifah Mordhiah Binti Syeed Mohd (MUDeNR)	mordhiad@sarawak.gov.my / 082-313850
11.	Golf Course	Paul Bond Chamberlin (NREB)	paulfc@nreb.gov.my / 082-311531
12.	Hotel & resort	Christhe Mansom (NREB)	christhem@nreb.gov.my / 082-319532
13.	Restaurant & Eateries	Franklin Berandah (NREB)	franklinb@nreb.gov.my / 082-319514
14.	Retailing, Commercial Mall & Supermarket	Grace Malang (MINTRED)	gracem@sarawak.gov.my 082-313212
15.	Medical Centre & Services	Rahmah Biak (NREB)	rahmahb@nreb.gov.my / 082-319526
16.	Local Authority	Nur Hasziana Hassim (MLGH)	nurhazha@gmail.com / 082-319624
17.	Team/Individual	Nur Aida Nur Azman (NREB)	aidaa@nreb.gov.my
18.	Government Sectors	Jonathan Manggah (NREB)	jonathmi@nreb.gov.my / 082-319506

* NREB Regional Officers are also appointed as the Focal Persons for their respective administrative region.



9.0 CONTACT

For any enquiry, please contact the CMEA Secretariat at:

**CMEA SECRETARIAT
NATURAL RESOURCES AND ENVIRONMENT BOARD (NREB) SARAWAK
(Lembaga Sumber Asli dan Alam Sekitar Sarawak)
18th – 20th Floor, Menara Pelita,
Jalan Tun Abdul Rahman Yakub,
Petra Jaya
93050 Kuching, Sarawak**

Tel: 082-319500

Fax: 082-312800

Email: cmea.secretariat@gmail.com

Website: www.nreb.gov.my

Contact Person:		Tel. No.:	Email:
a)	Mdm. Penny Sumok	082-311505 / 013-8298180	pennys@nreb.gov.my
b)	Mdm. Wong Yiik Mee	082-319536 / 016-7761756	wongym@nreb.gov.my
Contact person at NREB Regional Offices / Focal Persons:			
a)	Mdm. Christina Leysia	082-365971 / 365972	leysia@nreb.gov.my
b)	Mdm. Florence Anding	083-471895 / 471901	florencea@nreb.gov.my
c)	Mr. Dau Utau	084-349429 / 337428	dautau@nreb.gov.my
d)	Mr. Felix Joe	084-873486 / 873485	felixj@nreb.gov.my
e)	Mdm. Sinanawati Marto	086-335772 / 334448	sinana@nreb.gov.my
f)	Mr. Joseph Uyo	085-427486 / 437488	josephu2@nreb.gov.my
g)	Mr. Wilfred Johnny Temaga	085-216487 / 216488	wilfredjt@nreb.gov.my



A) Format for Self-Evaluated Environmental Performance Report for Categories Industry, Local Authority, Government Sector :

1.0 Title Page

Should contain:

1. Name of the organisation (include company logo);
2. Address of the organisation;
3. The category it is contesting in; and
4. Date of submission (Month & Year).

2.0 Table of Contents

Contains the list of main topics and their corresponding page in the report

3.0 Executive Summary

A summary of the organisation's self-assessment for its environmental performance, which includes but is not limited to:

1. Overall environmental management system
2. The annual consumption of natural resources (air, water, land, flora, fauna & minerals)
3. The annual amount and type of wastes generated by the organisation
4. The actions taken to mitigate the resource consumptions and the wastes produced
5. The significant achievements made by the organisation towards environmental sustainability

4.0 Organization's Profile

This section should contain but is not limited to the following information:

1. The organisational setup
 - Organisation chart of the company (which has management's endorsement or signature of the Chief Executive Officer) including the person-in-charge of the environment and his/her designation.
2. The description of the organisation's core business
 - services or products of the company, which includes
 - o The process of manufacturing/supplying the products;
 - o The use/applications of the products; and
 - o The customers of the company.
 - suppliers of raw materials, either
 - o Suppliers are environmental-friendly; and
 - o Provide green products/raw materials.
3. The organisation's core values
 - company's vision and mission statement
 - principle core values of the company, in terms of
 - o Guiding principles
 - o The do(s) and don't (s)



4. The resources and their quantity used by the organisation (air, water, land, flora, fauna & minerals)
 - The types of resources used by the company daily
 - o e.g. Water, Air, Land, Energy
 - o The selection of the choice of resources used
 - o Options for environmental friendliness
 - Efforts in conserving all resources
 - o Switch to renewable raw materials
 - o Minimise wastage of resources
 - o Recycle, reduce and reuse
 - o Other relevant efforts
5. The annual yields of the organisation's products, or volume of received if there is no production (tonnage of products and gross value of services)
 - Production yields in terms of quantity and revenue generated (accompanied with evidence, e.g. an annual report)
6. The annual types and quantity of wastes generated
(Type: e.g. recyclable, hazardous/scheduled, non-reusable; Quantity: tonnes/year)
 - Types of wastes
 - o Scheduled wastes
 - o Non-scheduled wastes
 - o Recyclable wastes
 - Quantity of wastes concerning the raw material used (tonnes/year)
(please standardize the unit of the quantity of raw materials used with the unit of the quantity of wastes produced)
7. The wastes disposal methods used by the organisation (e.g. % recycled, % landfill, % release to the environment, % treated and discharged)
8. Recognitions received from third parties on the organisation's environmental contributions (e.g. ISO 14001 certification, Merit award from previous CMEA or equivalent awarding bodies, LA21)

5.0 Environmental budgeting

- the annual yields/revenue
Evidence of annual investment into conserving all resources/ investment into environmentally friendly options.
- How much annual budget is allocated for environmental activities.

6.0 Environmental Policy

In this section, organisations practising environmental management are expected to declare their commitment by establishing their organisation's Environmental Policy.
The policy should display, among others, the following:



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1. The Top Management of the organisation should endorse the policy
 - completeness of Environmental Policy
 - General statement on company's stand towards the environment
 - Specific actions the company will take for its chosen components
 - Signature of the company's CEO or top management on the policy statement
 - dissemination of Environmental Policy to staff and clients
 - Methods of informing its employees about its policy
 - Methods of informing the public /customers of its policy
 - Feedbacks from those dissemination approaches
2. The organisation's core value towards the environment
 - a written statement of its company's value towards the environment
 - Relevancy to the current global focus on the environment, either focusing on prevention and conservation, sustainable development or compliance to the law.
3. The areas of the environment (Focus Area) that the organisation vow to protect, i.e. refer to waste generated & raw materials use (resources)
 - policy addresses the impacts caused by the company in terms of
 - use renewable raw materials
 - treatment of wastes
 - energy saving
 - policy provides long-term solution to the environmental issues
 - green technology/chemistry
 - recycle & reuse (cradle to cradle)
 - adopting an EMS
 - policy emphasises preventive approaches in reducing impacts
 - reduce raw material input
 - reduce wastes output
 - promote awareness and environmental friendliness
4. The approaches or strategies that the organisation will adopt to fulfil its vow on the environment
 - Making Environmental Management (EM) as part of its management tools
 - Plan for adopting ISO 14001
 - EM becomes one of its main agendas with a specific budget
 - Making environmental management the strength of the company
 - Environmental awareness for employees and customers
 - Promoting environmental friendly activities
 - Emphasises environmental safety, conservation and protection
 - Continuous improvement and self-regulatory
 - Have a review committee
 - Having its standards more stringent than the regulations
 - Constantly monitoring progress

The areas of concern must align with the areas impacted by the company's/organization's core activities.



7.0 Environmental Management Plan

In this section, the organisation presents its plan to fulfil its environmental obligations as declared in its Environmental Policy. The activities involved in the planning include:

1. Identifying the organisation's normal core activities leads to specific environmental adverse impacts (also known as **environmental aspects**). The adverse impacts can be affecting the air, water, land and the biological environments
 - What are the environmental impacts of your activities
 - What environmental laws does the organisation have to comply with while carrying out main activities? (to attach all relevant certificates, permits and licenses)
 - List out any other rules and regulations related to the environment adopted by the organisation, including
 - o In-house environmental quality standards
 - o International environmental quality standards
2. **Rank these environmental aspects** according to their severity or urgency to be addressed (Please state & justify how do you make the ranking)
 - Please list and rank the priority
 - o Listing of environmental aspects
 - o The aspects are ranked based on the company's priority
 - Why are priorities ranked?
 - o The rationale for the ranking of its environmental aspects
3. Based on the ranking of the environmental aspects, the organisation should identify its **environmental objectives** (both immediate and long-term) and then set its specifics **environmental targets** for their appropriate periods. These targets are used as the organisation's **environmental Key Performance Indicators**
 - What are the organisation's environmental objectives and its' ability to address the environmental impacts due to the core business.
 - What are the organisation's environmental targets and Performance? List of environmental targets and achievement of environmental targets.
4. Based on the objectives and targets set by the organisation, it will then develop its activities (**environmental programmes/projects**) to achieve the set objectives and targets. Therefore, all approved (by the organisation) **environmental programme/project proposals** should be presented in this chapter or as appendices.

Under each environmental programme/project, there should be the project team, distribution of tasks and resource allocations

- What are the organisation's environmental activities from the past 3 years until now? (Please list down)
 - o Are the projects undertaken mitigated the impacts caused by the company's core business?
- What are the goals (KPI) of each of the environmental activities listed?
 - o Are the goals in the proposal aligned to its company environmental objectives and targets?



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- How much budget is allocated for the environmental activities?
- Who is the person-in-charge of the environmental activities (Name and designation)

8.0 Environmental Programmes Implementation, Monitoring and Performance Appraisal

In this section, the implementation of **EACH environmental programmes/projects** should be reported in such a way that it provides the following information:

1. The commencement of **EACH project** as approved by the management (e.g. present the letter of approval)
 - Project officer in charge (Name & Designation)
 - List of Environmental projects
 - Evidence (Proposal/minutes)
2. Records of **all project milestones** (e.g. photograph, commissioning of equipment, press statement/newspaper cuttings)
 - Does the company/agency have Environmental Project Milestones?
 - o List of milestones for each project
 - State the project status, complete with evidence
3. The **monitoring records** for the projects and **appraisal (effectiveness of the project)** against its intended objectives
 - List of monitoring records, complete with evidence
 - Frequency of monitoring (annually, bi-annually, quarterly)
 - Monitoring Group, either internal or external
 - List of relevant parameters (water, land, air, waste)
4. **The % of KPIs achieved** by each project implemented (provide evidence)
 - List of KPIs for each project
 - Percentage of Environmental Projects achieved KPIs
 - Percentage of the operating expenditure spent on the Environmental Projects

9.0 Environmental Review and Continual Improvement

In this section, the organisation should demonstrate the element of continuous improvement.

The element of continuous improvements can be presented as follows:

1. The assessment/appraisal of the performance of each environmental programme/project should be reviewed by the **Management Review Committee** (Chaired by the CEO or top management of the organisation). It can be presented by the relevant extracts of the minutes of the meeting of the review committee
 - Management record review
2. **The decisions made** by the review committee on each of the environmental programmes/ projects should reflect how the organisation is moving towards a more sustainable environmental management. (attach the relevant extracts of minutes of meetings)
 - Decision on environment



3. The **follow-up actions** on the Management Review Committee's decisions should be presented in the form of minutes of project team meetings, instruction memo to the team leader of the project, progress report of the action taken, or any other appropriate records
 - Actions taken
 - Progress on actions taken

10.0 Conclusion

In this chapter, the organisation should **conclude on the organisation's overall achievements** and **how it has helped in protecting the environment**. It should also include:

1. A **self-evaluation (stating its strengths and weaknesses)** by the organisation
 - Summary of overall achievements
 - o Summary of what was achieved against targeted
 - o Company's perspective of its achievements
2. Commenting on whether the organisation **has done enough** for the environment
 - Honest self-evaluation
 - o Overall environmental performance
 - o Appropriateness of its targets/KPIs
 - o The weaknesses
 - o The strengths
3. What will it **embark on in the future** to further enhance the sustainability of the environment?
 - Future enhancement
 - o Policy matter
 - o Objectives and targets setting
 - o New initiatives
 - o Company's value on the environment

11.0 Appendices

All the **relevant documents, records** that support the report should be attached. The documents should be **separated into relevant sections** for ease of reference when going through the self-evaluated environmental performance report.

* Please submit the SeEPR on the following format:

- ✓ Printed colour, title of the report, category and sector, date of submission, font (Arial 12), spacing (1.15)
- ✓ Submit one (1) hardcopy and one (1) softcopy (email : cmea.secretariat@gmail.com)



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B) Format for Self-Evaluated Environmental Performance Report for Open Categories:

1.0 Title Page

- Name
- Correspondence Address
- The category contesting in
- Date of submission (Month & Year)

2.0 Table of Contents

Contains the list of main topics and their corresponding page in report.

3.0 Project Brief (2020/2021/2022)

A summary of the individual / team's self-assessment for its environmental performance which includes, but not limited to:

- Overall environmental initiatives
- Activities / programs implemented as an intervention to the identified environmental issues
- The signification achievements / contributions made by the individual / team towards environmental sustainability

4.0 Project Description

Project description must clearly highlight the emerging issue related to environment and the intervention on the identified issues that has been implemented is to be clearly and precisely defined.

5.0 Environmental Programme Implementation (this to be included the project Impact, innovation, creativity and originality)

In this section, the implementation of each programme related to the project description 4.0 should be reported so that it provides the following information:

- The name of the programme
- The date of programme
- The level of programme (ie. International / National / State / etc)
- The role of you / your team
- Engagement with others through collaboration / knowledge transfer / training

6.0 Sustainability of the Project

In this section, description of the continuity of the efforts:

- Adoption & Action by Stakeholders
- The initiative has significant, positive effect on the stakeholders

* Please submit the SeEPR on the following format:

- ✓ Printed colour, title of the report, category and sector, date of submission, font (Areal 12), spacing (1.15)
- ✓ Submit one (1) hardcopy and one (1) softcopy (email : cmea.secretariat@gmail.com)



Entry Form

Name of Entity:

Nature of Business:

1. Large Enterprise (LE):

- ☐ i) Manufacturing, Manufacturing-Related Service and Agro-Based Industries
- ☐ ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
- ☐ Services (Tele-communication, Electricity supply, wastes disposal, water supply)
- ☐ Logistic ☐ Quarry and mining
- ☐ Plantation ☐ Aviation
- ☐ Logging ☐ Construction;
- ☐ Shipping ☐ Realty
- ☐ Infrastructure
- ☐ iii) Oil & gas
- ☐ iv) Others; ☐ Palm Oil mills ☐ Shopping malls
- ☐ Please indicate: _____

2. Medium Enterprise (ME):

- ☐ i) Manufacturing, Manufacturing-Related Service and Agro-Based Industries
- ☐ ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
- ☐ Services (Tele-communication, Electricity supply, wastes disposal, water supply)
- ☐ Logistic ☐ Plantation
- ☐ Hotel and Resort (3 Stars and above) ☐ Golf courses
- ☐ Construction;
- ☐ Realty
- ☐ Infrastructure
- ☐ Others; please indicate: _____



THE 10th SARAWAK CHIEF MINISTER'S ENVIRONMENTAL AWARD 2021/2022

3. Small Enterprise (SE):

- ☐ i) Manufacturing, Manufacturing-Related Service and Agro-Based Industries
- ☐ ii) Services, Primary Agriculture and Information & Communication Technology (ICT)
- ☐ Gas / petrol stations ☐ Restaurants
- ☐ Recycling services (scheduled and general wastes)
- ☐ Others; please indicate: _____

4. Local Authorities:

- ☐ City, Municipal, BDA ☐ District councils

5. Government Sectors:

- ☐ A statutory body, State, Federal Agencies ☐ Government Linked Company

6. Open:

- ☐ Team ☐ Individual

Person in-charge :

Position :

Email Address :

Telephone:

Fax :

Date of submission :

For official use only

Date of Received:

Receiver's Name, Stamp & Initial :

